



THAMES  
COLLEGE  
BERKSHIRE

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# Health and Safety Policy

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This document is essential  
for staff to read and keep for  
future reference.

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Reviewed by Thames College Berkshire  
Management in March 2010  
Next Review Date April 2011

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## **38. Health and Safety Policy Statement**

**1**

At Thames College Berkshire we are committed to giving health and safety the highest priority in all of our activities.

**2**

We expect staff, students, visitors, contractors and other employers who work at Thames College Berkshire to share this commitment by complying with our policies and, where appropriate, our procedures and to understand that they too have legal and moral obligations to themselves and to one another.

**3**

We are dedicated to ensuring the health and safety of all persons who may be affected by our activities by:

- (a) Providing, managing and maintaining a work environment, as well as leisure facilities, which are, so far as reasonably practicable, safe and in which risks to health are controlled.
- (b) Providing adequate and appropriate facilities and arrangements for welfare at work.
- (c) Providing, managing and maintaining our workplaces, grounds and properties so that they are, so far as reasonably practicable, safe and that risks to health are controlled.
- (d) Providing, managing and maintaining equipment so that it is, so far as reasonably practicable, safe and that risks to health are controlled.
- (e) Ensuring that the use, handling, storage and transport of items and substances are carried out safely and that risks to health are controlled.
- (f) Implementing systems of work that are safe and where risks to health are controlled.
- (g) Providing the necessary organisation, expertise and resource, including communication and consultation, planning, monitoring, inspection and auditing procedures to ensure that there is effective management of health and safety throughout the College.
- (h) Ensuring that our staff and any contractors we employ are competent and carry out risk assessments for all the work they control.
- (i) Providing the information, instruction, training and supervision at all levels necessary to ensure that our staff and students are aware of the hazards at their workplace, together with the appropriate measures to be taken to protect against these hazards.
- (j) Giving adequate information on relevant hazards to any persons whose health and safety might be affected by them.
- (k) Monitoring the safety performance of contractors who work for us.

- (l) Keeping up to date with best practice in relation to health and safety and complying with all relevant legislation and authoritative guidance.
- (m) Consulting with and involving our staff and students in matters relating to their own health and safety and that of others around them.

#### 4

Where there are no existing College policies or guidance, we expect our staff, students and contractors to meet the highest relevant standards and to comply with relevant legislation. Where no standards exist, we will work with our staff to develop systems which comply with best practice and eliminate or minimise the risks so far as reasonably practicable.

#### 5

It is our stated intention to educate our students in health and safety management by incorporating the basic principles into all appropriate courses. Wherever possible, information on the legislation and standards applicable to their course will also be included. In areas of work or research which are highly regulated, staff and students will be expected to attend certain courses as a mandatory requirement.

#### 6

We recognise that Thames College Berkshire is a small organisation. Therefore every Department must comply with this Policy Statement. There is no need for special departmental arrangement.

#### 7

We undertake to continually review and develop our policy, with the overarching aim of conducting our activities in a manner which does not risk the health and safety of any staff, students, contractors, visitors or members of the public, or adversely affect the environment.

#### 8

We are committed to this Policy and to the implementation and maintenance of the highest standards of health, safety and welfare across the College. We expect every member of Thames College Berkshire to share this commitment and to work together to achieve it.

#### 9

Abdul Baseer is our Health and Safety Coordinator responsible for enforcement of our Health and Safety Policy.

***Principal***